



## Digital Services Sub (Finance) Committee

**Date:** FRIDAY, 5 APRIL 2019

**Time:** 1.45 pm

**Venue:** COMMITTEE ROOMS - WEST WING, GUILDHALL

**Members:** Deputy Jamie Ingham Clark (Chairman)  
Randall Anderson (Deputy Chairman)  
Deputy Keith Bottomley  
John Chapman  
Tim Levene  
Jeremy Mayhew  
Sylvia Moys  
Alderman Sir Andrew Parmley  
James Tumbridge  
Rehana Ameer  
Deputy Hugh Morris

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Lunch will be served in the Guildhall Club at 1pm.  
N.B. Part of this meeting could be the subject of audio or video recording.

**John Barradell**  
Town Clerk and Chief Executive

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES OF THE PREVIOUS MEETING**  
To agree the public minutes of the meeting of 4<sup>th</sup> February 2019.  

**For Decision**  
(Pages 1 - 8)
4. **OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS**  
Report of the Chamberlain.  

**For Information**  
(Pages 9 - 10)
5. **FORWARD PLAN - MARCH 2019**  
Joint report of the Town Clerk's Department and the Chamberlain.  

**For Information**  
(Pages 11 - 12)
6. **CHANGE AND ENGAGEMENT UPDATE**  
Report of the Chamberlain.  

**For Information**  
(Pages 13 - 16)
7. **DIGITAL SERVICES SUB-COMMITTEE (DSSC) TERMS OF REFERENCE**  
Report of the Town Clerk's Department.  

**For Decision**  
(Pages 17 - 20)
8. **CR 16 INFORMATION SECURITY RISK**  
Report of the Chamberlain.  

**For Information**  
(Pages 21 - 40)
9. **IT DIVISION - IT SERVICE DELIVERY SUMMARY**  
Report of the Chamberlain.  

**For Information**

(Pages 41 - 46)

10. **FREEMEN'S SCHOOL: IT MANAGED INFRASTRUCTURE SERVICE**

Report of the Headmaster, Freeman's School, as the Chief Officer.

**For Decision**  
(Pages 47 - 68)

11. **LIBRARY SELF SERVICE KIOSKS**

Report of the Director of Community and Children's Services.

**For Information**  
(Pages 69 - 90)

12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

14. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**For Decision**

**Part 2 - Non-Public Agenda**

15. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**

To agree the non-public minutes of the meeting held on 4 February 2019.

**For Decision**  
(Pages 91 - 94)

16. **IT DIVISION RISK UPDATE**

Report of the Chamberlain.

**For Information**  
(Pages 95 - 108)

17. **2020 SOURCING PROJECT - PROGRESS UPDATE MARCH 2019**

Report of the Chamberlain.

**For Information**  
(Pages 109 - 112)

18. **POLICING PROGRAMMES - UPDATE REPORT**

Report of the Chamberlain and the Commissioner of the City of London Police.

**For Information**

(Pages 113 - 120)

19. **TRANSFORMATION UPDATE - COL & COLP**  
Report of the Chamberlain.

**For Information**  
(Pages 121 - 124)

20. **WAIVER REPORT ORACLE LICENSING, SUPPORT & MAINTENANCE FOR FINANCIAL MANAGEMENT SYSTEM & PROPERTY MANAGEMENT SYSTEM FOR COL**  
Report of the Director of IT for the City of London Corporation and the City of London Police.

**For Decision**  
(Pages 125 - 152)

21. **CITY OF LONDON POLICE IP TELEPHONY AND CALL RECORDING UPGRADE**  
Joint report of the Chamberlain and the Commissioner the City of London Police.

**For Information**  
(Pages 153 - 170)

22. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

23. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**